

## **CAR RIDER DROP OFF AND PICK UP – PARKING LOT A**

**There is no visitor parking in lot A during the drop off and pick up times of 8:15 – 9:00 am or 2:45 – 4:00 pm**

- **Please fill out the Car Rider Pick up form on the back if your child will be a car rider on a regular basis. If your child will occasionally be a car rider please send a note with your child on that day**
  - Car Riders will be dropped off beginning at 8:45 each morning.
  - Enter Lot A from Foster Maineville, as you enter the parking lot proceed to the right near the tree line.
  - Form two lines as you come to the unloading/loading area. We expect to have many car riders. Please be kind, courteous and work together as you enter the parking lot.
  - When dropping students off each morning, **please have your student(s) exit the vehicle on the right side only. Drop off only in the UNLOADING ZONE.** Staff members will be monitoring and assisting with drop off.
  - When picking up your student(s) each afternoon beginning at 3:25 please remain in your car. Your visor sign **MUST** be displayed daily. **Students will be loaded into your vehicle on the right side in the LOADING ZONE ONLY** by one of our staff members. Please **DO NOT** block traffic on Foster-Maineville Road.

## **BUS RIDER DROP OFF AND PICK UP – SEMI CIRCLE IN FRONT OF THE BUILDING**

- Buses will be unloading each morning at 8:45.
- Buses will be loading each afternoon at 3:40.
- **NO VEHICLES** are to be in the circle in front of the building from 8:00 – 9:00 each morning or 3:00 -4:00 each afternoon.

## **IMPORTANT SAFETY REMINDERS**

**See more information on the back of this form.**

- **In order to keep traffic flowing smoothly, please remain in your vehicle while in the drop off/pickup lane.**
- **Please do not walk up to the building to pick up your child at dismissal.**
- **Your visor sign MUST be displayed daily. ID must be available upon request.**
- **For the safety of our students and staff, please refrain from cellphone use during the drop off and pick up times.**
- **Be vigilant of your surroundings. Watch for students or staff that may have to cross both lanes of traffic.**

## **LITTLE MIAMI BUS INFORMATION**

- Transportation Phone: 513-899-2941, Fax: 513-899-4004
- Please type in this link for our transportation department webpage  
**<https://www.littlemiamischools.com/departments/transportation-7/>**
- Little Miami buses will no longer transport students to addresses other than those on file with the Transportation Department. This means students will not be permitted to ride home with friends for sleepovers, school projects or similar instances.

## **STAFF AND VISITOR PARKING**

### **PARKING LOT B**

- Staff members will park behind the garage in the Staff Only designated parking.
- Visitors will park in the designated visitor parking in front of the garage.